

## **Help**

<b>Information</b>	<b>Description</b>
Overview	This system is for those who wish to apply online for NYP's continuing education and training courses.
Operating hours	This system is available online 24/7. NYP will take reasonable steps to notify the customer of system unavailability (e.g. due to system maintenance, etc) by posting a message broadcast on the NYP Website.
Eligibility	All members of the public who wish to apply online for NYP's continuing education and training courses are eligible to use this service.
Requirements	Please have ready the following supporting documents/information before you begin: <ul style="list-style-type: none"><li>• NRIC or other relevant identification</li><li>• Academic and Professional qualifications (e.g. relevant certificates)</li><li>• Singapore Nursing Board Certificate of Registration (for Nursing-related Advanced Diploma/Specialist Diploma courses only)</li><li>• Work experience (e.g. resume)</li><li>• Company details if you are sponsored by your company for the course (e.g. billing address)</li><li>• e-copies of the above documents if you choose to upload online</li></ul>
Offline procedures	This course application service is available only electronically.  You can either submit your supporting documents (as indicated above) online or by post. Please follow the instructions provided in the online application form.

Contact	If you encounter any issues with your online application, please contact us at <a href="mailto:nyp_all@nyp.edu.sg">nyp_all@nyp.edu.sg</a> or Tel No: 6550 0555. Our office operating hours are Mon – Thur, 8.30 am – 6.00 pm and 8.30 am – 5.30 pm on Fri. We are closed on Sat, Sun and Public Holidays.
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